

**BIG SPRING SCHOOL DISTRICT**  
**Newville, Pennsylvania**  
**BOARD MEETING MINUTES**  
**Monday, June 21, 2021**

The Big Spring School District is an equal opportunity education institution and will not discriminate on the basis of race, color, national origin, sex, age, religion, and disability in its activities, programs, or employment practices as required by Title VI, Title IX, and Section 504. For information regarding civil rights or grievance procedures, or for information regarding services, activities, and facilities that are accessible to and usable by handicapped persons, contact the Superintendent of Schools, Title IX and section 504 coordinator, 45 Mt. Rock Road, Newville, PA 17241, at (717) 776-2412.

**I. Call to Order (President Swanson)**

Mr. Swanson, President, took roll call of the Board of School Directors present for the Big Spring School District, June 21, 2021 Board Meeting of the Big Spring Board of School Directors Meeting at 8:16 P.M. with nine (9) Board of School Directors present: William Swanson, President; Todd Deihl, Vice President; Alexis Hurley, Treasurer; William Piper, Secretary; Robert Over, Frank Myers, Richard Roush, and John Wardle.

Absent: Nobody was absent. (Mr. Wardle participated virtually).

Others in attendance: Kevin C. Roberts, Jr., Assistant Superintendent; Dr. Robyn Euker, Director of Curriculum and Instruction; Richard E. Kerr, Jr., Business Manager; Bill August, High School Principal; Donna Minnich, Board Minutes; Rob Krepps, Director of Technology; Mike Fronk, Technology and Mr. Bradley Fry.

**II. Pledge to the Flag**

President Swanson led all individuals present in the Pledge to the Flag.

**III. Approval of Minutes**

Approval of the June 7, 2021, Regular Board Meeting Minutes, the June 7, 2021 Finance Committee Minutes and the June 7, 2021 Committee of the Whole Meeting Minutes.

Motion by Mr. Deihl was seconded by Mr. Roush.

Roll call vote: Voting Yes: Swanson, Deihl, Piper, Over, Hurley, Myers, Wardle, Gutshall, and Roush  
Motion Carried unanimously. 9 – 0

**IV. Student/Staff Recognition and Board Reports - No Student Report**

**V. Financial Reports**

**a. Payments of Bills**

There are no bills due to year end closeout and the conversion to CSIU/FIS

**b. Treasurer's Report**

[YTD Tax Summary](#)

## **VI. Reading of Correspondence**

Dr. Roberts shared a correspondence received from Jesse and Beth Laird expressing appreciation to the Big Spring School District.

## **VII. Recognition of Visitors - Kathleen Livengood, Lois Kaneshiki, Erica Reall, and Brad Fry**

## **VIII. Public Comment Period**

## **IX. Structured Public Comment Period**

Ms. Kathleen Livengood addressed the Board with questions about previous meeting minutes that mentioned a petition had circulated through the community. Ms. Livengood questioned the June 7 minutes and the ESSER II grant agreement and wanted to know if community input was solicited. Dr. Kevin Roberts explained Virtual Town Hall Meetings and Thought Exchange opportunities were offered to parents and community members who wished to ask questions or share comments.

Ms. Erica Reall shared comments with the Board and asked questions about safety protocol plans for next school year. Dr. Roberts explained the administration is working on a Health and Safety Plan which will be presented at the July 19 Board Meeting.

## **X. Old Business**

## **XI. New Business**

## **XII. Personnel Items - Actions Items**

### **12.a. Resignation of Director of Curriculum and Instruction - Dr. Robyn Euker**

Dr. Robyn Euker has resigned her position as Director of Curriculum and Instruction effective July 16, 2021.

The administration recommends the Board of School Directors accept Dr. Euker's resignation as presented.

### **12.b. Resignation of Junior High Boys' Basketball Coach - Mr. Wesley Madden**

Mr. Wesley Madden has resigned his position as Middle School Boys' Basketball Coach; however, has requested to remain approved as a volunteer coach for the middle school team.

The administration recommends the Board of School Directors approve Mr. Madden's resignation and approve his role as volunteer coach of the middle school team as presented.

### **12.c. Resignation of Mock Trial Club Advisors - Ms. Lauren Hetrick and Mr. Nathaniel Gutshall**

Ms. Lauren Hetrick and Mr. Nathaniel Gutshall have resigned their positions as Mock Trial Club Advisors effective June 11, 2021.

The administration recommends the Board of School Directors approve Ms. Hetrick and Mr. Gutshall resignations as presented.

### **12.d. Resignation of Part-Time High School Custodian - Mr. Robert Thomas**

Mr. Robert Thomas has resigned his position as part-time high school custodian effective June 11, 2021.

The administration recommends the Board of School Directors approve Mr. Thomas' resignation as presented.

### **12.e. Recommended SAP Coordinator - Ms. Jocelyn Kraus**

Dr. Abigail Leonard, Supervisor of Ancillary Services, would like to recommend Ms. Jocelyn Kraus for the position of Student Assistance Program Coordinator beginning with the 2021 - 2022 school term.

The administration recommends the Board of School Directors approve Ms. Kraus for the SAP position as presented.

### **12.f. Resignation of Middle School Wrestling Coach - Colten Drawbaugh**

Mr. Colten Drawbaugh has resigned his position as Middle School Wrestling Coach effective June 16, 2021.

The administration recommends the Board of School Directors accept Mr. Drawbaugh's resignation as presented.

### **12.g. Approval of Professional Personnel Transfer**

The administration will transfer the professional staff whose names are listed below for the 2021-2022 school year. The transfer is in accordance with Board Policy 309, Assignment and Transfer.

- Ms. Denise Ginter will transfer from Newville Elementary School Intervention Specialist to Oak Flat Elementary School Intervention Specialist
- Mr. Daniel Tigyer will transfer from Big Spring High School Social Studies Teacher to Big Spring Middle School Social Studies Teacher
- Mr. Timothy Kireta will transfer from Big Spring Middle School Assistant Principal to Big Spring High School Social Studies Teacher at a pay scale rate of Masters +15, Step 15.

The administration recommends the Board of School Directors approve the above transfers as presented.

**12.h. Recommended Approval of Middle School Assistant Principal - Mr. Bradly Fry**

The administration recommends the Board of School Directors appoint Mr. Bradly Fry to serve as Middle School Assistant Principal, replacing Mr. Kireta who has transferred. Mr. Fry's compensation for this position should be established at \$81,000 for the 2021-2022 school year, per the Act 93 Agreement.

The administration recommends the Board of School Directors approve Mr. Fry as Middle School Assistant Principal as presented.

**12.i. Resignation of High School Science Teacher - Mr. Aaron Knapp**

Mr. Aaron Knapp has resigned his position as High School Science Teacher.

The administration recommends the Board of School Directors approve Mr. Knapp's resignation as presented.

Motion by Mr. Deihl was seconded by Mr. Roush

Roll call vote: Voting Yes: Swanson, Deihl, Piper, Over, Hurley, Myers, Wardle, Gutshall, and Roush

Motion Carried unanimously. 9 – 0

**13. New Business - Actions Items**

**13.a. Credit Pay**

The professional employees whose names are listed below have successfully completed graduate work and are entitled to the specified amount in accordance with the negotiated contract.

Molly Kordes	\$1,620.00
Alexa Moran	\$1,560.00
Adam Nobile	\$1,620.00

The administration recommends the Board of School Directors authorize reimbursement for graduate credits as outlined above and as provided in the current contract between the Big Spring Educational Association and the Big Spring School District.

Motion by Mr. Deihl was seconded by Mr. Roush

Roll call vote: Voting Yes: Swanson, Deihl, Piper, Over, Hurley, Myers, Wardle, Gutshall, and Roush

Motion Carried unanimously. 9 – 0

### **13.b. Curriculum Resources for Continued Usage**

Dr. Robyn Euker, Director of Curriculum and Instruction, is recommending continued usage of the following Curriculum Support Program Resources to the Superintendent of Schools. The program resources are available for review in the curriculum office by any member of the Board of School Directors who wishes to review the support programs.

#### **Elementary**

Freckle  
RazPlus  
iKnowit  
iXL  
SeeSaw  
Lexia  
AimswebPLUS  
TypeTastic  
NWEA- Measure of Academic Progress

#### **Middle School**

Gizmos  
Study Island  
iReady  
Typeasy  
ThinkCERCA  
Codesters

#### **High School**

Turn It In  
Get More Math  
PearDeck  
SkyOps Drones

#### **K-12**

Powerschool- Performance Matters  
EduPlanet  
EdPuzzle

Motion by Mr. Deihl was seconded by Mr. Roush

Roll call vote: Voting Yes: Swanson, Deihl, Piper, Over, Hurley, Myers, Wardle, Gutshall, and Roush

Motion Carried unanimously. 9 – 0

### 13.c. Request to Dispose of Outdated Curricular Resources

Dr. Robyn Euker, Director of Curriculum and Instruction, is requesting permission to dispose of outdated curricular resources in the District Administrative Office basement storage.

- Developmental Reading Assessments (2001, 2006)
- Storytown Series (2008)
- Envisions 1.0 (2009)
- Second Step Curriculum (2002)

The administration recommends the Board of School Directors approve Dr. Euker's request to dispose of the outdated curriculum materials as presented, per Board Policy 706.1.

Motion by Mr. Deihl was seconded by Mr. Roush

Roll call vote: Voting Yes: Swanson, Deihl, Piper, Over, Hurley, Myers, Wardle, Gutshall, and Roush  
Motion Carried unanimously. 9 – 0

### 13.d. Approval of 2021-2022 Agreements:

The **Carlisle Area Chamber of Commerce** and Carlisle Business Education Foundation is pleased to submit a proposal for services to support the Big Spring School District and the Carlisle Area School District with the engagement of their students from grades 5-12 with area businesses for training development and career exploration opportunities.

Mr. William Gillet, Director of Student Services, has reviewed the 2021-2022 proposed agreement with **Central Penn Education Associates, Inc.** which provides assistance with psychoeducational evaluations.

**CM Regent** provided a quote for life insurance renewal that lowers the rate and locks it for 2 years.

**Partnership for Career Development Service Agreement** PCD is a collaborative effort of the CAIU, its member districts/technical schools, community businesses, agencies and post-secondary partners. This partnership works to build a system of K-12 career development, to connect students to post-secondary options, and to improve workforce and economic development in our region.

**A Team Recycling** provided a proposal for the summer recycling program of electronics.

The proposed 2021-2022 **Head Start and Pre-K Counts Agreement** has been reviewed by Dr. Kevin Roberts, Assistant Superintendent and is included with the agenda. The Head Start and Pre-K Counts programs are located at Newville Elementary School and services are provided by Shippensburg University which consists of approximately 36 students enrolled in the classes with the school day running from 9:00 a.m. until 2:30 p.m., Monday - Friday.

<u>Vendor</u>	<u>Services</u>	<u>Length</u>	<u>Cost/Yr</u>
Carlisle Chamber	<a href="#">Workforce Development</a>	1 yr	\$27,500.00
Central Penn	<a href="#">Psychoeducational Evaluations</a>	1 yr	\$1,150.00 per evaluation
CM Regent	<a href="#">Employee Life Insurance</a>	2 yr	\$34,007.00 per year
Partnership	<a href="#">Student Career Development Services</a>	1 yr	\$3,850.00
A Team Recycling	<a href="#">Proposal to Recycle Electronics</a>	1 yr	(\$2,750.00) estimated
SU	<a href="#">Pre-K Program Agreement at Newville</a>	1 Yr	coop

The administration recommends the Board of School Directors approve the above listed 2021-2022 agreements as presented.

Motion by Mr. Deihl was seconded by Mr. Roush

Roll call vote: Voting Yes: Swanson, Deihl, Piper, Over, Hurley, Myers, Wardle, Gutshall, and Roush

Motion Carried unanimously. 9 – 0

### **13.e. Approve Final Adoption of the 2021-2022 General Fund Budget**

The District’s 2019-20 budget was \$52,354,735 and last year's budget was \$54,156,087. On May 17th the Board of School Directors adopted the proposed final General Fund Budget for 2021-22 in the amount of \$55,825,768 following a budget presentation and discussion. After some updates with ESSER and an additional teacher cut, the final budget is at \$56,225,238. This budget includes a 3.25% real estate tax increase and matches revenues and expenditures with \$409,245 transferred into Capital Reserve. Links here are for the [FY22 Budget Book](#) and the [Resolution Implementing the Budget](#).

The administration recommends that the Board of School Directors approve, by roll call vote, the resolution “Implementing the 2021-2022 Budget” in the amount of \$56,225,238, adopt the taxes and rates shown and elect not to collect the Per Capita Taxes, Section 679 and Act 511, for the 2021-2022 school year.

Motion by Mr. Deihl was seconded by Myers

Roll call vote: Ms. Hurley – No, Mr. Deihl – Yes, Mr. Gutshall – Yes, Mr. Myers – Yes, Mr. Over – No, Mr. Piper – Yes, Mr. Roush – No, Mr. Swanson – Yes, and Mr. Wardle - Yes

Motion Carried 6 - 3

### **13.f. Approve Homestead / Farmstead Resolution for the 2021-2022 Fiscal Year**

The Secretary of Education notified the District on May 1, 2021 that its share of the state gaming funds for 2021-2022 is to be \$776,579.27, a slight increase from last year. The County notified us that we have 5608 approved homesteads and 201 approved farmsteads within the District boundaries to share in that allocation. The average assessed value is \$190,260 with a median value of \$180,150. Using the PASBO worksheet, the administration calculated the exclusion for both homestead and farmsteads in equal amounts equal to \$8,704.05 assessed value or \$134.91 in tax value. Links to: [PDE Allocation](#), [Homestead Calculations](#), and [HS/FS Resolution](#).

The administration recommends that the Board of School Directors approve the resolution implementing the Homestead and Farmstead Exclusion of \$8,665.65 for the 2021-22 fiscal year in accordance with the Act 1 of Special Session of 2006.

Motion by Mr. Deihl was seconded by Mr. Roush

Roll call vote: Voting Yes: Swanson, Deihl, Piper, Over, Hurley, Myers, Wardle, Gutshall, and Roush

Motion Carried unanimously. 9 – 0

### **14. New Business - Information Item**

### **15. Discussion Item**

### **16. Future Board Agenda Items**

### **17. Board Reports**

**17.a. District Improvement Committee - Mr. Over, Mr. Myers** – Nothing at this time.

**17.b. Athletic Committee - Mr. Deihl, Mr. Wardle, Mr. Myers** – Nothing at this time.

**17.c. Vocational-Technical School - Mr. Piper, Mr. Wardle** - June 28<sup>th</sup> at 6:00 pm there will be program at the new sign to unveil the new name. Anyone interested may attend.

**17.d. Building and Property Committee - Mr. Roush, Mr. Piper, Mr. Swanson, Mr. Over** – Nothing at this time.

**17.e. Finance Committee - Mr. Deihl, Mr. Piper, Ms. Hurley, Mr. Gutshall** – Nothing at this time.

**17.f. South Central Trust - Mr. Deihl** – Nothing at this time.

**17.g. Capital Area Intermediate Unit - Mr. Swanson** – Next meeting is Thursday, June 24<sup>th</sup> at 8:00 am.

**17.h. Tax Collection Committee - Mr. Swanson** – Nothing at this time.

**17.i. Future Board Agenda Items**

## **17.j. Superintendent's Report**

Dr. Roberts stated that commencement on Saturday morning was outstanding and offered a thank you to Board Members in attendance as well as a special thanks to everyone who works behind the scenes.

Kindergarten enrollment is on track and summer planning is underway to develop a staying open plan and health and safety plan which will be discussed July 19.

Important transitions are underway and Dr. Roberts offered a sincere thanks and best of luck to Dr. Euker and Mr. Kerr who have served the district well.

## **18. Meeting Closing**

### **18.a. Business from the Floor**

Mr. Wardle congratulated the community on graduation.

Mr. Over shared best wishes to Dr. Euker and Mr. Kerr and said they will be missed.

Mr. Piper thanked Dr. Euker and Mr. Kerr.

Mr. Myers extended Dr. Euker and Mr. Kerr well wishes as they move on to bigger and better things.

Ms. Hurley said good luck and good bye to Dr. Euker and Mr. Kerr.

Mr. Deihl thanked everybody who works to make the district successful and said good luck and take care to Dr. Euker and Mr. Kerr.

Mr. Swanson wished Dr. Euker and Mr. Kerr the best and said commencement was tremendous.

### **18.b. Public Comment Regarding Future Board Agenda Items**

No future board agenda items.

### **18.c. Adjournment**

Motion to adjourn by Mr. Deihl was seconded by Mr. Roush

Roll call vote: Voting Yes: Swanson, Deihl, Piper, Over, Hurley, Myers, Wardle, Gutshall, and Roush

Motion Carried unanimously. 9 – 0

Meeting adjourned at 8:56 PM, **Monday, June 21, 2021.**

Next scheduled meeting is: **Monday, July 19, 2021.**

  

---